GENERAL MEETING
TUESDAY 22nd March 2016
MINUTES

Attendees:

| Tim Dodds (Principal)                      | Natalie Choo (Tara 2MG )                     |
| Su Hill (Deputy Principal)                 | Angela Todd (Nicolas 4LM)                    |
| Sarah Flick (Assistant Principal – Acting Deputy ) | Cathy Buining (Michael 1SH)                  |
| Brett Backhouse - President (Edward 4LM)   | Nathan Hare (Charlotte, Amelia 3JB, KS)      |
| Mark Twyman-VP (Sophie, Harrison, Annabelle 6DS, 4SS, 2JR) | Michelle Bruhn (Liam, Callum K-6MC, KF)     |
| Joe Grundy - VP (Cassandra, Adrian 5DM, 1/2PE) | Doris Luo (Brian, Eric 1TS, 1TG)            |
| Tara Srivastava - Treasurer (Shashwat 5YB)  | Prashant Vasudevan (Karan 1MT)               |
| Andrea Austin - Secretary (Amy, Lucas 3/4AC, 4SS) | Kate Pereira (Oliver 1WP)                     |
| Sue Low - Class Co-ordinator (Calleigh 1WP) | Jerome Robert (Benjamin KS)                  |
| Rachel Johnson-Kelly (Imogen 6SH)          | Andrew Hybler (Ethan, Jake 4BT, 1st)         |
| Matthew Wood - Uniform Shop (Lucas, Samuel 2MG, KS) | Racha Abou Al Chamal (Jad 4JH)               |

1. **President’s welcome**

2. **Apologies**
   Terry McKinnon, Deborah Bodger, Nigel Justins, Nick Moore

3. **Confirmation of previous minutes**

   *Motion: That the minutes of the previous general meeting on 23rd February 2016 be approved. Moved by Joe Grundy, Seconded by Mark Twyman, motion passed.*

   *Motion: Amendment to the minutes for the general meeting on 27th October 2015, the following Motion had been omitted in regards to the Learning Proposal, the following will be added to those minutes.*

      Motion: There were 3 options for funding this proposal:
      1. $23K for 2 days per week (4 x 4 hour days) of a Learning Support Officer (for 2016)
      2. $30K for 2 additional days per week of a Learning Support Teacher (for 2016)
      3. $53K for both of the above (for 2016)

      Option 3 was voted for unanimously.

      *Moved by Brett Backhouse, Seconded by Tara Srivastava, motion passed.*

4. **President’s report**

   As per attached report.
5. Principal's report

- **School Population**
  - 1160 students
  - New sports Teacher – Julian Aguilera
  - Congratulations to Susanah Su from Yr 4 on making it to the State Swimming

- **English/Korean Bi-Lingual Class:**
  - Successful start to the year
  - Hoping the High School will start the program for the children to continue on
  - Children are still learning Mandarin
  - Brett/Cathy Buining asked if more than one stream was possible and if other languages were being considered
    - We are currently using in house bilingual teachers
    - Program will be evaluated continuously, reviews after
    - Still early days with no results in yet
    - It does limit the child's ability to move around to other classes and mix with other children

- **Masterplan:**
  - Currently with the Dept of Ed, when more is known it will be passed on.

- **Myschool Website:**
  - NAPLAN results are online and very good

- **Visual Arts:**
  - Successful presentation to parents during the month by each Stage
  - Teachers have taken on board Arts in a broader sense and are connecting it to the curriculum.

- **Environmental Education:**
  - Successful replacement delivering RFF (Relief from Face to Face)
  - Teaching children outdoors
    - Many children from highly urbanised environment
  - Recycling, conservation
  - Developing Green Audit

- **Interactive Classrooms:**
  - Each classroom has an Interactive White Board (IWB), WIFI access, a bank of IPADs and computers.
  - Some IWB's are now over 10 years old and will be replaced by the school with P&C funding.
  - **Screen Time Question from Natalie Choo:**
    - the school uses technology when needed
    - there is a saturation point with too much at home and school and trying to reach that balance
    - the school has a BYOD policy for the higher years and it can cause some parents some economic pain
    - our school has a no text book policy and teachers plan in accordance to the needs of the students.

- **Learning Support Update – presented by Su Hill:**
  - Going well, presentation of the current timetable was presented.
6. **Correspondence**
   - Council has responded to letters in regards to 688-692 Pacific Highway, 654-666 Pacific Highway and 34 Fullers Road and will inform us of developments.

7. **P&C Treasurer’s report**
   Tara S presented her report, there was an error in the financials with the figures being incorrect. The correct report is attached to these minutes.

   - **Motion 1: To approve amount totalling $6348.54 (from main account, as listed in Treasurers report) for payment.**
     Moved by Joe Grundy, Seconded by Brett Backhouse, motion passed.

8. **Sub-Committee updates**

   **Canteen report - NIL**

   **Uniform Shop - Verbal**
   - New Supplier for Polo Shirts, there was a little delay in sorting out the Intellectual Property of the shirts back picture
   - Continuing storage issues
   - Inventory Management a main focus for this year
   - New online model is working well

   **Grounds report**

   Working Bee date set for Sunday 24th July 2016

   **Class-Parent Co-ordinator/Fundraising - Verbal**
   - Easter Fun Day, new event for K-2 with Easter Eggs donated by parents for distribution and gold coin donation
   - Moon Festival
     - Separate committees set up to help streamline event
   - Electronic sign up for events
   - E-records have been slow to get to parents for privacy & legal reasons.
     - Adjustments to the Club/Scripture software to enable the P&C to use those email addresses has been delayed.
     - Tickbox has been added for permission settings and it should be running after Easter Break

9. **Master plan – as per Tim Dodds above**

10. **Outstanding items**

    - **Road Safety – Joe Grundy**
      Presented report that is available on the school website.
      A great safety initiative with work ongoing with council.
Chatswood Public School P&C

- **Working with Children Check - WWCC – Mark Twyman**
  - P&C has legal obligations
  - All checks are valid for 5 years
  - Any P&C worker needs to be advised to the Principal in writing
  - Paid workers need to have paid check via RMS
  - Volunteer workers require a declaration
  - This was a heads up conversation as procedures are still forthcoming
  - Uniform shop, Canteen & Event convenors concerned about processes & practicalities
  - Convenors do not function as day-to-day managers of the various P&C businesses
  - Compliance issues
  - Some events need WWCC some don’t depending on what the event is
  - The school is looking at streamlining system (as they need to do it to) and we are hoping to use some of their processes.

<table>
<thead>
<tr>
<th>Outstanding items</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>688-692 Pacific Highway</td>
<td>Andrea Austin</td>
</tr>
<tr>
<td>34 Fullers Rd</td>
<td>Andrea Austin</td>
</tr>
<tr>
<td><em>As per Correspondence Above</em></td>
<td></td>
</tr>
<tr>
<td>Canteen – Forgotten Lunch</td>
<td>Canteen</td>
</tr>
<tr>
<td>- Ham &amp; cheese sandwich &amp; juice available</td>
<td></td>
</tr>
<tr>
<td>- Approx. 1 per week required</td>
<td></td>
</tr>
<tr>
<td>- Not charged back to parents, due to admin costs</td>
<td></td>
</tr>
<tr>
<td>- Process is to go to Teacher first, who sends to office who provide a note for</td>
<td></td>
</tr>
<tr>
<td>the canteen</td>
<td></td>
</tr>
<tr>
<td>Visual Arts/ Environmental Ed – Information session for parents</td>
<td>Su Hill</td>
</tr>
<tr>
<td><em>As per Principals Report</em></td>
<td></td>
</tr>
</tbody>
</table>

11. **Other business**

   Nil

There being no other business, the meeting closed at 9.25 pm.