English/Korean Bilingual Program Management Plan

Enrolment Information

Parents who wish to enrol their child into the English/ Korean Bilingual Program at Chatswood Public School can submit an Expression of Interest form for their child to the school’s main office.

This management plan is designed to provide parents with information about the Kindergarten selection and enrolment process. It includes the selection criteria, important dates, a summary of the selection process and review process.

Selection Criteria for Kindergarten
Kindergarten students will be offered a place in the following priority order, Categories 1-3.

Category 1 - Students who are Australian citizens or permanent residents (including New Zealand citizens). Documented evidence is required. (E.g. passport, visa, etc.)

Category 2 - Students who can demonstrate suitability to a bilingual English/ Korean education.

This criterion will be assessed against:
- The student’s linguistic aptitude in Korean and/or English.
- Formal assessment on literacy and numeracy aptitude.
- Parental commitment to the school’s Korean/English bilingual program.
- Other relevant supporting evidence.

Category 3 – 20% of the class will be of Korean background – 4 students, 80% of the class will be of non-Korean background – 18 students in Kindergarten.

While prior Korean-language schooling is encouraged, it is not a requirement, nor does it guarantee automatic entry into Kindergarten.

Students from Korean speaking families- At least one parent must provide evidence of Korean language proficiency. An interview may be required.

Important Dates
Expression of Interest forms are due on the 11th of November 2017. Parents will be contacted via email about their child’s scheduled time for a general assessment task before the end of the term 4.
The Selection Panel

The selection panel comprises the Principal, the Supervisor of Early Stage 1, the Supervisor of LOTE/EALD, the English/Korean Bilingual teacher, the Deputy Principal and the parent representative.

The panel will establish the first round offers list and a waiting list.
Admission of students is determined by the Principal, after consultation with the selection panel.

The Selection Process

The selection process commences after the second session of the Kindergarten Orientation (usually in mid-November) for Kindergarten the following year.

The Administrative Assistant sorts all applications according to the category of application. In Term 4, Week 6, the selection panel considers applications and evidence.
The panel makes a decision following the criteria as stated.

Round 1 offers are made from Categories 1, 2 and 3 to fill available places on Friday, Week 7, Term 4.
Selection panel considers requests for consideration of additional evidence and compiles a waiting list.

Round 2 offers are made from the top of the waiting list.
These are sent on Friday, Week 10, Term 4.
Review panel considers review applications.

Round 3 offers are made from the Review panel recommendations.

*The selection process is subject to change in accordance with the selection panel’s availability.*

Waiting List

After Rounds 1, 2 & 3, as places become available the Principal makes offers of a place from the top of the waiting list.
The waiting list remains active until the end of Term 1.

The Process for Seeking a Review

A review of the panel decision can be made on the basis of administrative procedure only.
They should be addressed to the Principal.